

FORM NO. 60  
[See second proviso to rule 114B]

Form of declaration to be filed by a person who does not have a permanent account number and who enters into any transaction specified in rule 114B

1. Full name and address of the declarant .....
2. Particulars & Date of transaction .....
3. Amount & Mode of the transaction .....
4. Are you assessed to tax? .....
5. If yes,
  - (i) Details of Ward/Circle/Range where the last return of income was filed?
  - (ii) Reasons for not having Permanent Account Number (PAN)?
6. Details of the document being produced in support of address in serial no. (1) above
7. Aadhar Number (if available) .....
8. Date of Birth (DD/MM/YYYY) .....
9. Total Income for the Financial Year:
  - (i) Agricultural Income .....
  - (ii) Non-Agricultural Income .....

**Verification**

I ..... do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the ..... day of.....

Date : .....

Place : .....

.....  
Signature of the declarant

Instructions:

- (a) Ration Card or Aadhaar Card
- (b) Passport
- (c) Driving Licence
- (d) Copy of the electricity bill or telephone bill showing residential address
- (e) Any document or communication issued by any authority of the Central Government, State Government or local bodies showing residential address

To,

Date:

**KFin Technologies Private Ltd.**

Selenium Tower B  
Plot No 31 & 32, Financial District.  
Nanakramguda, Gachibowli.  
Hyderabad, Telangana -500032

**Sub: Request for Correction of Bank Details for IRFC 54EC Bonds.**

Dear Sir,

I/We request you to update the Bank details / mandate in your records, details of which are as under:

1	Bond Name & Series	
2	Folio/Bond Holder No.	
3	Name of the 1st Bond Holder	
4	Name of the 2nd Bond Holder	
5	Name of the 3rd Bond Holder	
6	Email ID	
7	Mobile/Landline No.	
<b>Bank Details to be Incorporated -</b>		
1	Name of the Bank	
2	Bank Account Number	
3	IFSC Code (Mandatory)	
4	MICR No.	
5	Bank Branch Address	
6	Type of Account (Tick anyone)	Saving/ Current/ NRO/ CC
<b>Signature of All the Bond Holders:</b>		
7	<b>1<sup>st</sup> Bondholder</b>	
	<b>2<sup>nd</sup> Bondholder</b>	
	<b>3<sup>rd</sup> Bondholder</b>	

Enclosed (**Mandatory**):

1. Original Cancelled Cheque Leaf for the above Bank Account.

# REQUEST FOR UPDATION OF RECORDS - CHANGE OF ADDRESS

To,

Date:

## **KFin Technologies Private Ltd.**

Selenium Tower B  
Plot No 31 & 32, Financial District.  
Nanakramguda, Gachibowli.  
Hyderabad, Telangana -500032

### **Sub – Request for Change of Address for IRFC 54EC Bonds.**

Dear Sir,

I / We hereby request you to please update/ change my/our address in your records for the Registered Folio No. \_\_\_\_\_ of \_\_\_\_\_ (Bond Series)

#### **Old Address**

#### **New Address**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
Pincode \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
Pincode \_\_\_\_\_

I am/We are also attaching herewith copy of **PAN card** and following document (Anyone) as Proof of Address (POA) (**Mandatory**) –

- (i) AADHAAR Card;
- (ii) Passport;
- (iii) Driving Licence;
- (iv) Ration Card;
- (v) Any Other Document \_

(Please Specify)

Kindly confirm having recorded the changed address.

Yours faithfully,

<b>Particulars</b>	<b>1<sup>st</sup> Bondholder</b>	<b>2<sup>nd</sup> Bondholder</b>	<b>3<sup>rd</sup> Bondholder</b>
<b>Signature and Date</b>			

To,

Date:

**KFin Technologies Private Ltd.**

Selenium Tower B  
Plot No 31 & 32, Financial District.  
Nanakramguda, Gachibowli.  
Hyderabad, Telangana -500032

**Sub: Request for Change of Bank Details for IRFC 54EC Bonds.**

Dear Sir,

I/We request you to update the Bank details / mandate in your records, details of which are as under:

1	Bond Name & Series	
2	Folio/Bond Holder No.	
3	Name of the 1st Bond Holder	
4	Name of the 2nd Bond Holder	
5	Name of the 3rd Bond Holder	
6	Email ID	
7	Mobile/Landline No.	
<b>Bank Details to be Incorporated -</b>		
1	Name of the Bank	
2	Bank Account Number	
3	IFSC Code (Mandatory)	
4	MICR No.	
5	Bank Branch Address	
6	Type of Account (Tick anyone)	Saving/ Current/ NRO/ CC
<b>Signature of All the Bond Holders:</b>		
7	<b>1<sup>st</sup> Bondholder</b>	
	<b>2<sup>nd</sup> Bondholder</b>	
	<b>3<sup>rd</sup> Bondholder</b>	

Enclosed (**Mandatory**):

2. Original Cancelled Cheque Leaf for the above Bank Account.
3. Bank Certificate for Confirmation of Bank Details with Signature Attestation.

**Bank Certificate for**  
**Confirmation of Bank Details with Signature Attestation**  
**from Bank Branch Manager for IRFC 54EC Bonds.**

<To be given on Bank's Letter Head) or with <Bank Branch seal, employee name and employee number seal>

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that

Mr. / Ms. (#)

S/o or D/o:

Residing at

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PAN Number (as per Bank Records

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is holding the following account in our bank and branch

Bank Name

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Branch Name

Bank A/c No.

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A/c Type ( ✓ )

Savings       Current       NRE       NRO       FCNR       Others.....

MICR Code (9 digit)

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IFSC Code (11 digit)

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Signature of the above A/c holder  
as per Bank 's records

**Signature of the Bank Manager**

(verifying the Signature and above-mentioned particulars of the account holder as per bank records)

Bank & Branch Seal

With Employee Name and Number

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(#) = Name of the Bond holder